

**DRAFT**



*a CHARACTER COUNTS! City*

**CITY OF GAITHERSBURG  
MINUTES OF THE MAY 21, 2007  
HISTORIC DISTRICT COMMISSION MEETING**

A meeting of the Historic District Commission was called to order at 8:20 p.m., Chair Katz presiding. Commissioners present: Alster, Edens, Marraffa, Schlichting and Sesma. Staff present: City Manager Humpton, Planners Marsh and Patula, City Attorney Borten and Executive Assistant Stokes.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Alster, seconded by Commissioner Edens, that the minutes of a Historic District Commission meeting held April 16, 2007, be approved.

Vote: 6-0

**CONSENT ITEMS – TAX CREDIT APPLICATIONS**

- **TCE - 57 Warren and Elizabeth Johnson, 104 Chestnut Street**
- **TCE - 58 Robert and Cathy Drzyzgula, 16 Walker Avenue**

Motion was made by Historic District Commissioner Edens, seconded by Commissioner Alster, that TAX CREDIT APPLICATIONS TCE-57 and TCE-58, be approved.

Vote: 6-0

**POLICY DISCUSSION**

- **Applicant: KB Homes, 10000 and 9600 Fields Road, Demolition Request**

Planner Marsh stated that KB Homes is requesting to demolish two homes located on the Crown Farm Property at the above mentioned addresses. The Historic Preservation Advisory Committee (HPAC) conduct a site visit to both homes on April 17, 2007. On May 9, 2007, HPAC noted that the structure at 9600 did not meet the criteria for historic designation finding a lack of significance in architecture, history or presence in the community. In the case of the home at 10000, HPAC unanimously agreed to conditions in the event that the home is not designated as a historic structure.

Motion was made by Historic District Commissioner Sesma, seconded by Commissioner Edens, that the City Manager be directed to issue a demolition permit for 9600 Fields Road.

Vote: 6-0

Motion was made by Historic District Commissioner Schlichting, seconded by Commissioner Marraffa, that the City Manager be directed to issue a demolition permit for 10000 Fields Road and follow HPAC's recommendation as stated in staff's May 17, 2007 memorandum. HPAC recommended the following: In the event that the house is not designated as a historic structure, City staff should request assistance from Montgomery Preservation, Inc. (MPI) and other suitable organizations to make an effort to find a party interested in reusing and relocating the structure, and to facilitate that process. In addition, City staff should work with the applicant and former residents of the structure to gain a full historic documentation of the ownership and prior occupants of the house and maintain a photographic record of both the inside and outside of the structure.

Vote: 6-0

### **ADJOURNMENT**

There being no further business to come before the Historic District Commission, the meeting was duly adjourned at 8:29 p.m.

*Respectfully submitted,*

*Doris R. Stokes*

Executive Assistant